

# AGENDA

Regular Meeting of the Board of Directors Tuesday, October 17, 2023

Hybrid Meeting Virtual via Zoom Communications or In-Person at The Rock Lutheran Church 237 South 3rd Street · Seward NE (Use BVCA's south entrance, take the elevator to the third floor Cafe) Wi-Fi Available—Ask Heather Lytle for Password

# PROMISE OF COMMUNITY ACTION

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

#### 6:15PM WELCOME | MEAL WILL BE PROVIDED

### 6:30PM CALL TO ORDER-LUIS SOTELO, BOARD PRESIDENT

Please silence phones. If you must take a call, please excuse yourself briefly from the meeting. If participating virtually, please "mute" your mic or phone except for roll call, discussion, motions and voting.

- ATTENDANCE ROLL CALL
- GUEST & EMPLOYEE INTRODUCTIONS
- RECITE THE PROMISE OF COMMUNITY ACTION
- ANNOUNCEMENTS
- MINUTES OF THE AUGUST MEETING (included in packet; roll call vote)
- REPORTS TO THE BOARD (included in packet)

#### COMMITTEE REPORTS

- A. Executive Committee: Luis Sotelo, President | Julie Johnston-Hermann, Vice President
  - 1. Actions between meetings:
    - a. Approval of Resolution #2023-17 accepting J & K Exteriors' bid in the amount of \$136,186.12 to repair storm damage to homes in the Purchase-Rehab/Lease-Purchase Project in Fairbury. Insurance claim to cover total cost minus the deductible of \$6,325.
    - b. Approval of Resolution #2023-18 accepting J & K Exteriors' bid in the amount of \$243,534.90 to repair storm damage to homes in the Sunset CROWN Program in Beatrice. Insurance claim to cover total cost minus the deductible of \$5,000.
    - c. Approval of Resolution #2023-19 accepting Chappell Roofing's bid in the amount of \$14,139.65 to repair storm damage to BVCA's CSFP facility; and Black Diamond's bid in the amount of \$36,447.83 to repair storm damage to BVCA's Administrative Office. Insurance claim to cover total cost minus the deductible of \$10,000 (shared cost for both facilities).
    - d. Confirmed Appointment of Kyanna Volkman as Children Services Director.
- B. Board Officer Nominating Committee: President Sotelo, Liesal Hoffman, Jeff Hammer & Patrick Carraher 1. Presentation of the Slate of Officers

#### • OLD BUSINESS—NONE

#### • NEW BUSINESS

- A. Round I Nomination of Officers: Luis Sotelo, President
- B. Approval of 2024 Meeting Schedule (roll call vote): Luis Sotelo, President January 16–Saline County; February 20-Fillmore County; March 19-Seward County; April 16-York County; May-No Meeting; June 18-Saline County; July-No Meeting; August 20-Fillmore County; September-No Meeting; October 15-Seward County; November 19-York County (Annual Meeting); and December-No Meeting.
- C. August & September Finance & Development Reports (included in packet; roll call vote): Jamie Swartz, Fiscal Director
- D. FYI Center Building Concerns: Shari Weber, CEO
- E. Standing Board Policies: Shari Weber, CEO & Jamie Swartz, Fiscal Director
  - 1. Personal Property Damage Reimbursement Discussion
  - 2. Employee Policy Manual Revisions (included in packet; roll call vote)
  - 3. Fiscal Policies Revisions (included in packet; roll call vote)
- F. Resolution #2023-20—Geneva Duplex Bid for Roof Replacement (included in packet; roll call vote): Shari Weber, CEO
- G. Resolution #2023-21-Vehicle Purchase for Administration (to be emailed prior to meeting; roll call vote): Shari Weber, CEO
- H. Initiate Board Self-Assessment: Shari Weber, CEO
- I. 2023 Organization-wide Risk Assessment: Jamie Swartz, Fiscal Director
- J. 2023-2026 Strategic Plan & Review of Mission Statement (to be emailed prior to meeting; roll call vote): Shari Weber, CEO

# SEATING OF DIRECTORS (roll call vote)—NONE

## • OTHER ANNOUNCEMENTS/CLOSING

A. The Annual Meeting of the Board of Directors will be held on November 14, 2023, at Chances "R" in York, Nebraska. This meeting will be in person.

## 8:45PM MEETING ADJOURNS (Approximate Time)

If you cannot attend the meeting, please notify Heather Lytle, Administrative Director, at changinglives@bvca.net or 1 (800) 822-2713 EXT.122.